

Halberton Parish Council
A meeting of Halberton Parish Council will be held on
Tuesday 14 November 2023 at 7.30pm in Halberton Village Hall

All members of the Parish Council are hereby summonsed to attend the above meeting for the purpose of considering and resolving the business as set out hereunder.

Members of the public are also invited and may speak in the Public Forum.

Susan McGeever
Clerk, Halberton Parish Council
7 November 2023

AGENDA

Item		Report Pages
1	Apologies	N/A
2	Declarations of Interest	N/A
3	Public forum Members of the public may speak for a period of 3 minutes on matters they wish to bring to the attention of the Parish Council and these matters may be related to the items on the agenda. Unless the Chairman elects to put down standing orders, members of the public may not speak during the remainder of the meeting.	N/A
4	To approve the minutes of the Council meeting on 10 October 2023	3-12
5	Chairman's announcements	N/A
6	Mid Devon District Council matters a. To receive a report from the MDDC Council Member b. Grand Western Canal Group	13
7	Devon County Council matters To receive a report from the DCC Council Member	14-16
8	Police matters To consider any correspondence from the Police and Crime Commissioner and the Council Advocate Scheme	17
9	Vacancies on the Parish Council To consider and, if agreed, approve any applications received.	18
10	Consideration of Mid Devon District Council's planning applications The planning application with its supporting documents and comments made by the public and other consultees which are published on the MDDC planning website prior to the meeting will be considered as part of the Council's deliberations on planning applications.	19-20

11	Consideration of Mid Devon District Council's Planning Decisions The following planning decisions have been received	21
12	Highways matters and the Road and Snow Warden Schemes Update and any new matters to report excluding those reported under the Traffic Committee.	22
13	Amenity matters Update and any new matters pertaining to the amenities located within the parish not covered by the Recreation and Amenities Working Group Cemetery Addendum A (Pages 30-31)	23-24
14	Recreation and Amenities Working Group The Recreation and Amenities Working Group Minutes - Addendum B (Pages 32-33)	25
15	Community items To consider any other community matters plus see appendix	26
16	Traffic Committee The Traffic Committee met on 4 October 2023	27
17	Newsletter Working Group The Newsletter Working Group will meet again on 1 November 2023	28
18	Financial accounts 2023/24	29
19	Members business including meetings attended, and miscellaneous matters (not for decision) Devon Council Climate Network Connecting the Culm/Catchment Visioning Workshop Cullompton Health and Wellbeing D-Day Walking Festival	N/A
20	Items for next meeting	N/A

Next meeting: Tuesday, 13 December 2023 at 7pm

*Signed: Susan McGeever
Clerk to Halberton Parish Council*

HALBERTON PARISH COUNCIL

Item		Report pages
4	To approve the minutes of the Council meeting on 10 October 2023	3-12

**Halberton Parish Council
Minutes of the Meeting of the Parish Council
held at Halberton Village Hall on Tuesday 10 October 2023 at 7pm**

Present

Councillors Browse, Campbell, Furmedge, Graham and E Slade together with Councillor DuChesne (MDDC) and Councillor C Slade (DCC). The Clerk, Mrs S McGeever, was also present.

Councillor Furmedge opened the meeting at 7pm and thanked everyone for their attendance.

219-1 Apologies

Apologies had been received from Councillor Batchelor, Ayre and Saunders.

219-2 Declarations of interest

There were no declarations of interest.

219-3 Public Forum

The following items were raised during the Public Forum and would be discussed under the relevant agenda items or placed on the agenda of the next meeting:

- The cemetery and the lowering of graves

219-4 To approve the minutes of the Council meeting on 11 July 2023

It was RESOLVED to approve the minutes as a true record of the meeting and for the Vice-Chair to initial each page and sign the final page.

219-5 Chairman's Announcements

In the absence of the Chairman, there were no announcements.

219-6 Mid Devon District Council matters

a. To receive a report from the MDDC Council Member

Councillor DuChesne advised that she had sent a revised report for this evening's meeting and the Clerk confirmed it had been forwarded to the Parish Council but had not been circulated in the agenda. It would appear as an addendum to the minutes.

Key points were:

- Pondground Quarry, Holcombe Rogus
- Soft closure of 3 Rivers
- Public meeting to discuss the Greenway site
- Hartnoll Farm / Waddeton Park Ltd Appeal. Decision awaited
- Motion 583 - Protecting Rivers and Seas (sewage spills)
- Grand Western Canal

b. Grand Western Canal

Councillor Slade advised that he had been elected Vice-Chairman. A resolution had been passed to ask

MDDC to look into the Enforcement of breaches of planning that had a direct effect on the Grand Western Canal. Whilst Enforcement was a discretionary power, it was important that planning regulations were upheld. There had been a full programme of events over the summer.

Councillor DuChesne advised that Enforcement would come before the scrutiny committee in the new year.

It was noted that all breaches of planning had a time scale and could become legal after a period of time. (Four to ten years).

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219-7 Devon County Council matters

Councillor C Slade had submitted a report which formed part of the agenda for this meeting.

Councillor Slade advised that the mobile library service had been referred back to Cabinet in the hope further sponsorship could be found and/or contributions made by Parish Councils.

With regard to the North Devon Link Road, it was understood the new westbound slip road would be opening on 30 October 2023. The flyover and eastbound slip road was on hold for the foreseeable future.

219-8 Police Matters

Councillor Browse advised he had nothing to report regarding the Councillor Advocate Scheme.

Neighbourhood Watch Scheme

Councillor Marshall had been liaising with Mr Charles regarding the scheme.

The Community Speedwatch Scheme ran under the auspices of the Neighbourhood Watch Scheme.

Councillor Browse undertook to assist the Clerk in setting up the Community Speed Watch scheme and it was agreed that a public meeting would be held in January. It did not require direct Parish Council involvement. The Clerk would look to invite a local community speedwatch group to speak at the meeting.

Action: Councillor Browse/Clerk

It was hoped that Mr Charles and Mr Govier would look to setting up the Neighbourhood Watch Scheme.

219-9 Vacancies on the Parish Council

There had been no other applications since the last meeting.

Leaflets had been handed out at the Apple Pressing event but there had been no interest shown from anyone to put themselves forward.

Vacancies would continue to be published in the Newsletter.

Action: Clerk

219-10 Consideration of Mid Devon District Council's planning applications

Councillor Furmedge had put together details of each application so that they could be viewed on screen.

New applications:

23/01413/HOUSE

Proposal: Erection of a car port and raised decking and installation of dormers and cladding to south and west elevations

Location: Journeys End Greenway Halberton

Site Vicinity Grid Ref: 300799 / 113194

Parish: Halberton 25

It was RESOLVED that the Parish Council had no objection to this application. The proposed car port was well shielded from the road and it was unlikely that the dormer windows would overlook the next door property.

23/01351/MFUL

Proposal: Construction, operation and maintenance of a Battery Energy Storage System (BESS) facility with associated infrastructure and works including highway access, landscaping and biodiversity enhancements

Location: Land at NGR 304444 114510 North of A361, Junction 27 Westleigh

Grid Ref: 304444 / 114510

Parish: Burlescombe 06

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This was a large battery storage facility close to properties, the motorway and the railway line located on agricultural land that was liable to flooding.

The comments of the Public Health Officer and the Flood and Coastal Risk Management Team were noted as well as objections from local residents.

It was RESOLVED that the Parish Council would object to this application and the Clerk would prepare a submission relating to concerns regarding the overall visual impact, flooding and drainage concerns, safety concerns and noise given that full details of the build of the battery farm had not been provided.

Action: Clerk

23/01447/FULL

Proposal: Erection of two agricultural storage buildings and formation of hardstanding and access track

Location: Land at NGR 300766 110224 (Nethercott) Brithem Bottom Cullompton

Site Vicinity Grid Ref: 300779 / 110137

Parish: Halberton 25

It was RESOLVED that the Parish Council had no objection to this application given its agricultural purpose but concern was raised whether drainage into the existing water course would cause further flooding downstream on the Brithem Bottom to Five Bridges road.

23/01428/FULL

Proposal: Retention of use of land for B8 storage including siting of 40 storage containers and associated infrastructure

Location: Moon Self Storage Ltd Hartnoll Farm Tiverton

Site Vicinity Grid Ref: 299217 / 112910

Parish: Halberton 25

And:

23/01428/FULL

Proposal: Temporary retention of the land for the siting of storage containers and associated infrastructure (B8)

Location: Moon Self Storage Ltd Hartnoll Farm Tiverton Devon

Grid Ref: 299217 : 112910

Parish: Halberton 25

Which had provided for a change of description.

It was noted that part of the proposed temporary site was outside the current curtilage of the business park and for this reason, the Parish Council RESOLVED to object to the application. Any expansion of the

business park was not felt appropriate and given that this was for storage, there would be an increase in traffic on the site and Blundell's Road.

23/01349/FULL

Proposal: Erection of extension to existing farm shop to include dining area and timber decking

Location: Halberton Court Farm Shop High Street Halberton

Site Vicinity Grid Ref: 300481 / 113064

Parish: Halberton 25

This was revised drawings of an application the Parish Council had had no objection to. It was, therefore, RESOLVED that the Parish Council had no objection to the application. The farm shop was a popular, well used amenity in the village.

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23/01141/FULL

Proposal: Variation of condition 13 of planning permission 22/00868/MFUL (Removal of condition 13 of planning permission 17/01142/FULL - further noise assessments) relating to the submission of a noise assessment

Location: Land at NGR 299621 112764 (Red Linhay) Crown Hill Halberton Devon

Grid Ref: 299621 : 112764

Parish: Halberton 25

The Parish Council had objected to the previous wording of the application which was for the removal of Condition 13. This variation, provided the proposed wording of the revised condition by MDDC's planning officer was accepted by the applicant, provided for the noise assessment which the Parish Council had been seeking for the past five years.

It was RESOLVED that provided the wording would provide a timely noise assessment with any subsequent mitigating work then the Parish Council had no objection to the application. It was noted that the Public Health Officer had commented that the noise levels were unacceptable to local residents. The noise levels disturbed residents in the Lower Town area albeit that the AD Plant was located at Crown Hill.

Action: Clerk to prepare response

And in relation to this application:

22/00868/MFUL

Proposal: Removal of condition 13 of planning permission 17/01142/FULL - further noise assessments

Location: Land at NGR 299621 112764 (Red Linhay) Crown Hill Halberton

Application No: 22/00868/MFUL

Appeal Ref No. APP/Y1138/W/23/3323381

It was RESOLVED that the Parish Council would re-iterate its objection to the removal of Condition 13 on the Appeal Portal for all the reasons already stated.

Action: Clerk to prepare submission

It was noted that the Appeal was not a public appeal and the deadline for comments was 2 November 2023.

Existing applications:

Ref: ABX/DCC/4358/2023

County Matter Planning Application

Retention of existing deposition and temporary landfill site for the deposition of additional inert waste and a construction waste recycling facility with associated works including temporary buildings, access and landscaping, at Land at Greenway, Upplowman, Tiverton

The Clerk had written to DCC as requested and received a response indicating that further information on the traffic assessment had been requested. Once received by DCC, there would be a further consultation period.

21/01576/MOUT - APPEAL

Proposal: Outline for the extension of existing business park for up to 3.9ha of employment land and up to 150 dwellings with associated infrastructure and access with all other matters reserved

Location: Land at NGR 298976 112882 (Hartnoll Farm) Tiverton Devon

It was noted that a decision was awaited. If the appeal went in favour of the applicant, it could open the door to 1100 houses on agricultural land outside the curtilages of both Halberton and Tiverton. The Parish Council was advised that their comments had not been posted on the Appeal Planning Portal.

Action: Clerk

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22/02374/MFUL

Proposal: Construction and operation of a solar photovoltaic (PV) farm together with associated works, equipment and infrastructure

Location: Land at NGR 301974 110937 Dean Hill Road Willand

Documentation relating to the Community Benefit fund had been received. Figures of £155-£200 per MW were being quoted. This was well below the normal levels from other companies which could range from £500 to £5000 per MW. The Clerk had contacted the company to discuss the matter and Councillor Furmedge is preparing a report on community benefit amounts around the company.

Councillor DuChesne advised that MDDC could not assist in any negotiations regarding a Community Benefit fund or make it a condition of planning. However, in line with many other local authorities, MDDC were looking at putting together guidelines/negotiating toolkit for Parish Councils.

Action: Councillor Furmedge/Clerk

It was noted that the company was a BCorp but did not score highly with regard to social responsibility.

It was further noted that until signed such agreements were invalid if the site was sold.

22/00665/MFUL

Retention of silage clamp and erection of roof over

Land at NGR 299554 112915 (Red Linhay) Crown Hill Halberton Devon

It was unlikely that the condition that materials placed in the silage clamp could only be used for agricultural purposes could be enforced.

The Clerk was still awaiting a response regarding the re-instatement of the AD Liaison Group.

Other planning matters:

The Orchard – with Enforcement negotiations ongoing

Pleasant Streams with Enforcement

Heron's Bank with Enforcement

No further information has been received regarding Selgar's Mill.

The Clerk is in communication with Enforcement on the items above and has also met with Councillor DuChesne MBE to advise of the outstanding issues. It was noted that Enforcement currently had one officer.

219-11 Consideration of Mid Devon District Council's Planning Decisions

The following decisions were noted:

23/01337/CAT – NO OBJECTION

Proposal: Notification of intention to fell 1 Fir within the Conservation Area

Location: Orchard House Halberton Tiverton Devon

23/01238/CLP - PERMITTED

Erection of a single-storey rear extension

8 Orchard View, Halberton

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219-12 Highways matters and the Road and Snow Warden Schemes

a. Potholes

Potholes continue to be reported online to Devon County Council.

Repairs and road surfacing have taken place across the Parish and the High Street from the Methodist Church to the Cemetery was due to be re-surfaced on 23 October 2023 and letters had been sent by DCC to those with roadside hedges advising that they would be cut back.

b. Herne Bridge

It was hoped the work would take place during the first half term of 2024.

c. Road Warden Scheme

The Clerk would follow up on organising the training for Councillor Campbell and Councillor Furmedge.

d. Snow Warden Scheme

A call for volunteers had been included in the October/November Newsletter.

Councillor Batchelor would report on salt stocks at the November meeting.

Action: Councillor Batchelor/Campbell

219-13 Amenity matters

a. Platinum Jubilee Car Park

It was noted that the following actions were required:

- i) Gravel base to be put under noticeboard (Councillor Batchelor)
- ii) Contact with MDDC to see if planning permission was needed to clear trees along the southern edge of the car park. A response was awaited.

Action: Clerk to chase

However, the Clerk would be meeting with the tree surveyor to look at the trees between the car park and the Mead and the trees along the edge of the community growing area so that a report could be sent to DCC.

b. Footpaths

Councillor Furmedge advised that:

Existing paths

There was no further update but the paperwork for 2024/25 should be available soon and a call for volunteers to assist in walking the paths would be included in the next Newsletter.

Councillor Browse would speak to DCC regarding the possibility of using QR codes on footpath signs.

Definitive Map Review

The process was ongoing but there was a lack of evidence forms.

The missing minutes would be extremely useful.

FP35 (Willand industrial estate)

This was a matter for DCC.

c. Cemetery

The comments made in the Open Forum were noted and remedial action regarding the levelling of graves would be carried out in the Spring.

Of the actions coming out of the meeting, the following information was noted:

- a) The gates had been cleaned and did not require sandblasting.
- b) Councillor Browse or Campbell would clean the external sign.
- c) Councillor Batchelor would examine the contents of the shed.
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- d) Scrap the moss of the path by the shed
- e) Spray moss in other areas
- f) Re-do the courtyard – the Clerk had contacted a number of contractors with regard to re-gravelling or tarmacking the courtyard and was awaiting quotes. The suggestion had been the use of a membrane and plastic mats to hold the gravel in place together with edging along the bank. The Clerk had also asked for quotes to top up the gravel on existing paths.
- g) Additional signs on the bins to prevent the wrong items being placed in them (Clerk)
- h) Clean/repair benches
- i) Next year cut a path through the wildflower area and put down more wildflower seeds

i) Grave lowering to take place in the Spring.

Action: Clerk to contact EROB holders

ii) safety inspection of the gravestones completed.

Action: Clerk to contact EROB holders

iii) Noticeboard

The Clerk had provided a series of quotes and it was agreed to go for an A2 green, wall mounted notice board - domed and personalised with Halberton Parish Council. The quote of £418.08 plus VAT was accepted.

The Clerk would complete a locality budget application for £250.00.

Action: Clerk

d. The Pigeons

It was agreed that a bin was not needed at this present time and the item would be taken off the agenda.

e. Noticeboards

i) The Village Hall committee had taken on the installation of second noticeboard at the Village Hall

ii) access to the noticeboard at Brithem Bottom

Action: Councillor Batchelor

f. Defibrillators

Councillor Graham asked the Clerk to organise a training session. This would be held at Ash Thomas.

Action: Councillor Graham/Clerk

g. Landmark Tree

The tree for the Pigeons (Ash Thomas) will be purchased and planted in the autumn.

Action: Clerk to purchase

219-14 Recreation and Amenities Working Group

Councillor Campbell advised that the group had not met but were looking at a date week commencing 16 October.

The Clerk reported as follows:

a. The Mead

The draft lease with the revised Heads of Terms agreement has been received and sent to the relevant Parish Councillors and quotes had been requested from Tozers, Ashfords and Hole and Pugsley to review the contract and register the lease with the Land Registry.

b. Community Growing Area

The draft lease was awaited and Councillor Browse undertook to source three quotes for the required fencing.

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Councillor Browse would meet the tree surveyor with the Clerk.

Funds from the Apple Pressing would go to the Community Growing Area.

c. Halberton Children's Recreation Ground

Councillor Campbell would provide an update at the next meeting.

d. map of 5k run and adult gym equipment

on hold (potential to visit Uplowman site)

e. Fund raising

Councillor Campbell was in the process of identifying grants.

f. Mid Devon Wildlife Warden Scheme

To be discussed at the next working group meeting.

219-15 Community items

a. Council IT tools Working Group to include Facebook page/Website/Communicating with Parishioners
Councillor Furmedge reported that there was ongoing content being created as required for the website but no structural changes were taking place.

Next steps: Hand over additions of Minutes and Agendas to Clerk.

Next steps: Collaboration tools - complete final councillor migration

b. Internet connectivity Working Group

Councillor Furmedge advised that certain areas within the parish now had Airband connections but work was ongoing in other areas. The proposed date for the more rural locations was late Autumn / early Winter. Airband would be holding a meeting in the Village Hall.

c. Anaerobic Digester Liaison Committee

Ongoing due to the constant revision of conditions on the site at Red Linhay.

The Parish Council RESOLVED to adopt the Terms of Reference presented by Councillor Furmedge.

It was felt that contact should be made with the manager of the plant.

e. D-Day 80

All local groups have been emailed for dates and a notice put in the Newsletter.

Action: Clerk

f. Mid Devon Walking Festival

Parish involvement in the Mid Devon Walking Festival has been confirmed (14-19 September 2024).

Action: Councillor Browse/Furmedge

g. Flies in Halberton

The Clerk understood that Environmental Health remained involved but an abatement notice had not yet been issued.

219-16 Traffic Committee

The minutes of the Traffic Committee had been circulated to the Parish Council. There would be no meeting in November and the Parish Council would be asked to put the committee on hold so that focus could move to the Community Speedwatch initiative.

Written confirmation had been received from James Anstee that Vision Zero funds could be used to purchase the flashing lights for the school.

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David Williams would be fixing in the posts for the VAS units week commencing 16 October 2023.

The Clerk remained in contact with Devon and Cornwall police regarding lorry traffic through the parish and a response was awaited from DCC to the report submitted.

Councillor Furmedge advised that he has purchased the portable Air Quality Monitor and was carrying out initial tests before making it available to residents.

219-17 Newsletter Working Group

Issue 169 had been completed by the Newsletter Working Group and had been delivered, in most instances.

The Clerk advised that in addition to the normal workload associated with the Newsletter and attending the Working Group meeting – putting the newsletter together, circulating proofs to the Working Group, making corrections, sending the final document to the printers and proofing the print-ready copy was 10 hours.

Councillor Furmedge felt efforts should be made to find a volunteer to put the newsletter together – the new format meant the task was now less arduous.

219-18 Financial accounts 2023/24

The Clerk presented the financial information:

c. External Auditor's Report

All actions associated with the external auditor's report have been carried out.

- a) Update asset register with the Parish Council's computer
- b) Put in better bank reconciliation procedures (Scribe)

b. Financial reports 2023/24

The final input of September date to show the six month position should have been completed by the meeting but work was ongoing to input the reserves.

A full set of reports will be generated and circulated to councillors prior to the next meeting.

Bank reconciliations for the period April-August had been sent out.

It was noted the second precept payment of £7699.00 has been received.

c. Payments to approve:

The Parish Council approved the following payments:

Google workspace (monthly cost)	£ 36.80
Upcott (Ground maintenance)	£462.00
HMRC	£159.12
S McGeever (wages/expenses)	£628.95
C Graham (newsletter delivery)	£ 30.00
Scribe (cemetery)	£288.00
Brightsea (newsletter)	£926.00
Brown bin (cemetery)	£ 65.00

The Clerk advised that she had waited four hours for the UW engineer to arrive and that they had now confirmed that they were not able to install a smart meter. Monthly readings needed to be taken to avoid the large bills being experienced albeit that the monies would be refunded.

Councillor Campbell undertook to take a reading by the 15th of each month.

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d. Clerk's hours

Time sheets for April, May, June (12 hours per week) and July, August and September (15 hours per week) have been sent to the Chair.

e. Bank signatories/change of bank

Work is underway to switch to the Unity Bank following discussions with Councillor Furmedge.

f. Scribe

Training and input is ongoing – the final element is the reserves.

Action: Clerk

g. Grant applications

Decisions on grant applications would be taken at the November meeting when the six-month figures were available.

219-19 Members business including meetings attended, and miscellaneous matters (not for decision)

Devon Council Climate Network

Nothing to report

Connecting the Culm/Catchment Visioning Workshop

Nothing to report

Cullompton Health and Wellbeing

Nothing to report

216-20 Items for next meeting

No items for the next meeting other than those detailed in the minutes were put forward.

Next meeting: Tuesday, 14 November 2023 at 7pm

- Meeting of the Parish Council at Halberton Village Hall

Signed: _____

Date: _____

Chairman

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HALBERTON PARISH COUNCIL

Item		Report pages
6	Mid Devon District Council matters a. To receive a report from the MDDC Council Member b. Grand Western Canal Group	13

No report received at the time of publication.

HALBERTON PARISH COUNCIL

Item		Report pages
7	Devon County Council matters To receive a report from the DCC Council Member	14-16

Halberton DCC Report November 2023

Firstly I am very pleased that the resurfacing of the High Street from the village hall to Lower Town was carried out on schedule from October 23rd and is a big improvement.

I was also pleased to attend the official opening of the new link between the A361 and Blundell's Road. This was much delayed by various factors including some safety concerns, but now it is at last open it should help take the pressure off Halberton and Sampford Peverell.

As proposed at the last Parish Council meeting I have approved a locality budget grant of £250 towards a new notice board. As I have also made grants to two Community arts groups serving the whole of the Tiverton area my locality budget is now almost spent for this financial year.

In other news from the County Council:

We're working to improve the timeliness and quality of Education Health and Care processes

We are urgently working to improve the timeliness and quality of their Education Health and Care (EHC) processes, and how they communicate with parents, carers and young people.

This is part of their whole system transformation of special educational needs and disabilities (SEND) services in the Devon area.

The aim of this EHC 'deep dive' is to so we meet our statutory responsibilities and make it easier for parents, carers, young people and professionals to agree on the additional support someone with SEND needs to thrive in education.

An EHC plan is for children and young people aged up to 25 who need more support than is available through the regular special educational needs support (known as SEN Support) at a school or college. EHC plans identify educational, health and social needs, and set out the provision needed to meet those needs, which is over and above what is already available in schools or settings.

There is a year-on-year increase in requests for EHC plans in Devon, reflecting a national trend.

There are over 108,500 pupils in schools across Devon. Over 16,000 of these children and young people have special educational needs that are met through SEN Support by their school or college. A further 8,400 children and young people in Devon have an EHC plan to identify their additional needs.

However, Devon's timeliness on issuing and reviewing EHC plans is below the national average and the quality of the plans – and how we communicate with families at every stage – has been identified as an area of weakness. Devon is now committed to improving this at a much faster pace, and focussing on changes that parents will see as part of their day-to-day experiences.

Changes already underway have improved how quickly we decide whether a child should have an EHC needs assessment – the first step in the process. In October 2023 98 per cent of these decisions were made within the six-week timeframe.

If the needs assessment recommends an EHC plan, the council has 20 weeks from that decision date to agree the EHC plan with the child or young person, their parents/carers, education, health and care professionals. Since August 2023, no child in Devon has been waiting more than a year for their EHC plan to be issued. The national average for meeting the 20-week timeliness target is around 50%, but Devon is below this.

EHC plans must also be reviewed within 12 months of being issued, and each year after that until the child or young person no longer requires additional support in their education. As of October, Devon has almost halved the number of overdue EHC plan reviews. The percentage of annual reviews completed on time has increased from 37% in 2021 to 62% in 2023.

To increase the pace of improvement, our transformation specialists have been brought in to look at the end-to-end process, and are involving parents, carers and young people throughout.

The review is looking at every step, from the first request for an assessment through to when a young person no longer needs our support in their education.

The review covers the decision on whether a plan is needed, how a plan is then agreed and how it is reviewed every year. It also includes the mediation process if families and services cannot agree on how to meet a child or young person's needs. The aim is to make services work with families more efficiently, more respectfully and more compassionately.

The team have already started information gathering, centring the families' voice to inform where changes will make the most immediate difference. Over 900 parents and carers have taken part in a survey about their experience of the EHC process, with a further 100 volunteering to take part in one-to-one interviews or workshops. The team are working with young people, through the youth participation team, to understand more about their experiences. This insight will be added to the crucial insight provided by the Parent Carer Forum Devon, the Devon Information and Advice Service (DIAS) and staff in the SEN statutory team (also known as the 0-25 team).

The aim of the work is to balance short term, high impact improvements with longer term redesign, so the entire process better meets children and young people's needs. This means changes will be incremental as the team find and remove steps that do not add value but instead make the process slow and difficult. As changes are made, their impact will be checked, and additional tweaks made as needed.

The council are also looking at the quality of the EHC plans by creating a new quality assurance framework, and have appointed an improvement partner to help them in this area.

Around 400 more free training places are being offered through the Train4Tomorrow Skills Bootcamps after we secured an extra £900,000 for our programme.

Our scheme is responding to employers across Devon and Cornwall to help them bring the right skills into their business and to up skill existing staff.

Aimed at adults aged 19 and over, the flexible, short courses run for up to 16 weeks, delivering skills training across a variety of priority sectors including digital, technical, construction, green skills, health & social care, and professional services.

More than 30 courses are currently recruiting for learners, including in Data Analysis, Construction Skills, Digital Marketing, Welding, Electric Vehicle Technician, Regenerative Farming, Working in Health & Social Care, Cyber Security, Project Management, Hospitality, Web Design and many more. Find the full course list at [Skills Bootcamp Courses](#).

The courses have been designed with the help of employers to meet skills gaps and fill open vacancies within the region. Throughout the last three years, Train4Tomorrow has enabled over 2,000 adults across Devon and Cornwall to kick-start a new career, up skill or change roles.

Skills Bootcamps, which we deliver in partnership with Cornwall Council, are open to adults who live in the region. Those seeking new employment are guaranteed an interview with a local employer on completion of the course.

Thousands of Devon residents who are struggling with the cost of living can get extra support again this winter.

Earlier this year we secured £10m from the fourth round of the Government's Household Support Fund to cover the period from April 2023 until March 2024

The money comes with conditions on how it can be allocated and is to support households in most need – those that are struggling to pay for food, energy, water bills and other related essentials. It is also intended for those that may not be eligible for other government support.

So far under this fourth round of the scheme, we've deployed over £5 million supporting more than 38,000 households across Devon.

And now with winter approaching, we're working with our Team Devon partners (district and city councils) and other community organisations to provide our most vulnerable residents with rapid short-term financial support to help them over the coming months.

The homeless, low income families, those who are suffering from ill health and ethnic minorities are just some of the many groups who will benefit from schemes including free school meal holiday vouchers, hardship payments, pre-payment and credit energy meter support, community grants and funding for minor energy efficiency measures.

For this coming winter, Devon's district and city councils have over £2 million to offer 'one-off' financial help to those who are struggling to pay for their food and utility costs or other household essentials. Help may also be available for unexpected or exceptional circumstances, for example, rent arrears prior to being in receipt of appropriate housing benefits.

We're also working with the Devon Community Foundation to provide grants to voluntary sector organisations supporting communities that don't always get the help they need. Their 'Food, Fuel and More' grant scheme was very well received earlier this year and will re-open this winter with a further funding pot of over £260,000.

The scheme will offer large grants of up to £25,000 to organisations that support homeless people or people in temporary or insecure housing. Groups supporting households with disabled residents or those suffering ill-health which has a direct impact on household income and an ability to meet food and energy bills, are also encouraged to apply, along with organisations that support Asian, black, traveller, Gypsy, Roma and ethnic minority communities who are not accessing support through other channels. They will also be operating a small grants scheme of up to £2,000 for smaller community initiatives.

Government inspectors have said that our support of care leavers is improving and that we have a 'clear plan in place'.

But in their latest report Ofsted highlight challenges, including that too many care leavers are living in hotels or other unsuitable accommodation.

Ofsted Inspectors conducted a Monitoring Visit to our children's services last month, the sixth visit since the service was judged inadequate in January 2020.

Inspectors reviewed the progress made in the quality and impact of the care leaver service. In the report His Majesty's Inspector Steve Lowe noted that the transition from one senior leadership team to another had 'not slowed down progress against the improvement plan', while recognising that the new leadership team had not yet been in place long enough for the impact on outcomes for children to have been noticed.

A reminder that the best way to report potholes, blocked drains, overgrown vegetation, or any other Highways issues is to use the Report-a-Problem facility on the DCC website.

As always please feel free to get in touch on any DCC matters.

Colin Slade

Devon County Councillor for Tiverton East & Vice Chair of the County Council

Colin.slade@devon.gov.uk

07948 432942

HALBERTON PARISH COUNCIL

Item		Report Pages
8	Police matters To consider any correspondence from the Police and Crime Commissioner and the Council Advocate Scheme	17

Council Advocate Scheme

Anti-Social Behaviour – 21 November 2023 – Exeter Racecourse

Neighbourhood Watch Scheme

Mr Charles will report to the meeting.

HALBERTON PARISH COUNCIL

Item		Report Pages
9	Vacancies on the Parish Council To consider and, if agreed, approve any applications received.	18

No applications have been received.

HALBERTON PARISH COUNCIL

Item		Report Pages
10	Consideration of Mid Devon District Council's planning applications The planning application with its supporting documents and comments made by the public and other consultees which are published on the MDDC planning website prior to the meeting will be considered as part of the Council's deliberations on planning applications.	19-20

New applications:

23/00727/HOUSE

Proposal: Erection of single storey side extensions

Location: Old School House Ash Thomas Tiverton

Site Vicinity Grid Ref: 300288 / 110753

Parish: Halberton 25

Deadline for comments: 26 October 2023 – extension to 15 November

23/01419/FULL

Proposal: Erection of replacement agricultural storage building (720 sqm)

Location: Building at NGR 305943 116471 Ebear Farm Westleigh

Grid Ref: 305943 / 116471

Parish: Burlescombe 06

Deadline for comments: 31 October 2023 – extension to 15 November

23/01561/HOUSE

Proposal: Erection of single storey side extension and infill first floor rear extension

Location: The New Barn Uffculme Cullompton

Site Vicinity Grid Ref: 304803 / 112753

Parish: Halberton 25

Deadline for comments: 31 October 2023 – extension to 15 November

23/01721/CAT

Proposal: Notification of intention to pollard 1 Walnut tree within the Conservation Area

Location: Springfield Lodge High Street Halberton

Site Vicinity Grid Ref: 300601 / 113048

Parish: Halberton 25

Deadline for comments 28th November 2023

23/01718/FULL

Proposal: Erection of extension to an agricultural building to provide two biomass boilers and a timber store

Location: Land at NGR 299678 112796 (Red Linhay) Crown Hill Halberton

Site Vicinity Grid Ref: 299621 / 112764

Parish: Halberton 25

Deadline for comments 28th November 2023

Existing applications:

Ref: ABX/DCC/4358/2023

County Matter Planning Application

Retention of existing deposition and temporary landfill site for the deposition of additional inert waste and a construction waste recycling facility with associated works including temporary buildings, access and landscaping, at Land at Greenway, Upplowman, Tiverton

Update

21/01576/MOUT - APPEAL

Proposal: Outline for the extension of existing business park for up to 3.9ha of employment land and up to 150 dwellings with associated infrastructure and access with all other matters reserved

Location: Land at NGR 298976 112882 (Hartnoll Farm) Tiverton Devon

The appeal was dismissed.

22/02374/MFUL

Proposal: Construction and operation of a solar photovoltaic (PV) farm together with associated works, equipment and infrastructure

Location: Land at NGR 301974 110937 Dean Hill Road Willand

New information on the flooding risk.

22/00665/MFUL

Retention of silage clamp and erection of roof over

Land at NGR 299554 112915 (Red Linhay) Crown Hill Halberton Devon

The condition is more or less unenforceable.

A meeting with the Parish Council and Red Linhay has been requested to discuss tractor movements.

Other planning matters:

The Orchard – MDDC will discuss the matter on 14 November 2023

Pleasant Streams with Enforcement

Heron's Bank with Enforcement

No further information has been received regarding Selgar's Mill.

The Clerk is in communication with Enforcement on the items above and has also met with Councillor DuChesne MBE to advise of the outstanding issues. It is understood that there are now two Enforcement Officers and the original contact for all the above applications is no longer with MDDC.

HALBERTON PARISH COUNCIL

Item		Report Pages
11	Consideration of Mid Devon District Council's Planning Decisions	21

The following decisions have been received:

23/01179/FULL - APPROVED

Proposal: Erection of building for Class B2 commercial use and change of use of land to ancillary B2 and B8 use following demolition of existing agricultural building

Location: Land and Buildings at NGR 304538 111652 Uffculme Road Willand Devon

23/01349/FULL - APPROVED

Proposal: Erection of extension to existing farm shop to include dining area and timber decking

Location: Halberton Court Farm Shop High Street Halberton Tiverton

23/01413/HOUSE - APPROVED

Proposal: Erection of a car port and raised decking and installation of dormers and cladding to south and west elevations

Location: Journeys End Greenway Halberton Tiverton

23/01677/CLP – APPROVED

First Schedule

The proposed use of dwelling as a children's home

Second Schedule

Rose Cottage, Willand, Cullompton.

HALBERTON PARISH COUNCIL

Item		Report Pages
12	Highways matters and the Road and Snow Warden Schemes	22

Update and any new matters to report excluding those reported under the Traffic Committee:

a. Potholes

Potholes continue to be reported online to Devon County Council.

Re-surfacing from cemetery to methodist church and cutting back of the hedges.

b. Herne Bridge

First half term of 2024.

c. Road Warden Scheme

Training

Action: Councillor Campbell to undertake initial training

Action: Councillor Furmedge to undertake Chapter 8 and strimming training

Highways have been emailed to set up the courses and a response received.

d. Snow Warden Scheme

Call for volunteers in the October/November Newsletter.

Councillor Batchelor to report on salt stocks

Action: Councillor Batchelor/Campbell

HALBERTON PARISH COUNCIL

Item		Report Pages
13	Amenity matters	23-24

Update and any new matters pertaining to the amenities located within the parish.
Given the setting up of the Recreation and Amenities Working Group – items under their Terms of Reference (to be approved by the Parish Council) have been moved to a separate agenda item.

a. Platinum Jubilee Car Park

Actions required:

- i) Gravel base and plaque to be put under/in noticeboard (Councillor Batchelor)
- ii) Contact with MDDC to see if planning permission was needed to clear trees along the southern edge of the car park. Yes, planning permission is required to carry out any work and once the arborist's report is received a planning application will be lodged.

b. Footpaths

Reports from Councillor Furmedge

Footpaths

Existing paths

- no updates
- aim to add QR Codes to footpath signs

DMR

- Awaiting DCC draft report

c. Cemetery

Report from Councillor Slade

Thanks to Councillor Browse, we now have a cleaned notice board on the parking side and correct use of bins is largely being observed, excepting some usual suspects to whom it doesn't seem to apply. The Contractors are doing an adequate job, but it still looks rather messy after they've been. weeds a-plenty and hedges etc. always in need of trimming and tidying up afterwards. After adjacent farmer cut hedges a couple of weeks ago, a lot of the residual mess fell onto our side.

The gravel is in a sorry state - non-existent in places and paths uneven in places too.

Action list:

- Clean/possibly paint the gates (they do not require sandblasting)
- Clean the external sign (Councillor Browse -)
- Open up the shed and review contents (Councillor Batchelor)
- Scrap the moss of the path by the shed
- Spray moss in other areas
- Re-do the courtyard (Clerk to obtain quotes for both tarmac and gravel)
- Additional signs on the bins to prevent the wrong items being placed in them (Clerk)
- Clean/repair benches
- Next year cut a path through the wildflower area and put down more wildflower seeds

i) Grave lowering to take place in the Spring.

Action: Clerk to contact EROB holders

ii) safety inspection of the gravestones completed.

Action: Clerk to contact EROB holders

iii) Noticeboard

Purchased online – a locality budget grant of £250 has been approved.

iv) Quotes for courtyard – see Addendum A

d. Noticeboards

i) installation of second noticeboard at the Village Hall

Action: Councillor Batchelor/Browse

ii) access to the noticeboard at Brithem Bottom

Action: Councillor Batchelor

e. Defibrillators

Update from Councillor Graham.

Action: Councillor Graham/Clerk

f. Landmark Tree

The tree for the Pigeons (Ash Thomas) will be purchased and planted.

HALBERTON PARISH COUNCIL

Item		Report Pages
14	Recreation and Amenities Working Group	25

The report of the last meeting is attached in Addendum B.

Councillors Batchelor Campbell/Browse/Ayre to raise any issues :

a. The Mead

The draft lease with the revised Heads of Terms agreement has been received and sent to the relevant Parish Councillors.

Actions required: Appointment of a solicitor to review the contract and register the lease with the Land Registry.

Quotes are being obtained and should be available prior to the meeting.

b. Community Growing Area

Heads of Terms agreement has been received and circulated the working group.

Clarification was sought and received on:

- a) Access through the amenity area at the Car Park (agreed)
- b) Action required to lower trees to improve light (agreed)

The draft lease has been received.

A meeting to look at the trees took place.

c. Halberton Children's Recreation Ground

i) update on installation of new equipment and financing (Councillor Campbell)

ii) monthly safety report (Councillor Ayre standing in for Councillor Campbell)

d. Fund raising

e. Mid Devon Wildlife Warden Scheme

HALBERTON PARISH COUNCIL

Item		Report Pages
15	Community items	26

To consider any other community matters.

a. Council IT tools Working Group to include Facebook page/Website/Communicating with Parishioners
Report from Councillor Furmedge

Website etc

Ongoing content being created as required. No structural changes taking place.

Facebook (HAT) and Nextdoor admin handover from Laura taken place.

Next steps:

- Hand over additions of Minutes and Agendas to Clerk.
- Collaboration tools - complete final councillor migration
- Complete the website accessibility fixes

b. Internet connectivity Working Group (Councillor Furmedge)

Internet

Airband on network availability is increasing to more areas of the Parish.

Still some "pole" work taking place.

c. Anaerobic Digester Liaison Committee

Information circulated regarding a potential meeting to discuss – traffic/tractors issues

d. D-Day 80

All local groups have been emailed for dates in September and a notice put in the Newsletter.

e. Mid Devon Walking Festival

Parish involvement in the Mid Devon Walking Festival has been confirmed (14-19 September 2024).

f. Flies in Halberton

Follow-up being carried out by the Clerk.

HALBERTON PARISH COUNCIL

Item		Report pages
16	Traffic	27

Minutes to be circulated in advance of the Parish Council meeting.

1. Flashing lights at the school in Lower Town – confirmation of Vision Zero funds from James Anstee has been received a a request for a proforma invoice issued.
2. The pavement at Church Lane - ongoing
3. The Mead Playing Field to Jubilee Car Park (can be actioned when lease signed)
4. Signage through Vision Zero grant – awaiting receipt
5. VAS units (posts being installed) – Councillor Batchelor/Browse to report
6. Flooding at the Farm Shop (when road re-surfaced – Autumn)
7. Pedestrian Crossing at the Village Hall – on hold
8. Railings at the pond - mended
9. Potential pavement at The Hickory Bridge – dependent on The Orchard
10. Lorries on the Halberton to Willand road - report from PC Tim Walsh sent to DCC and is being followed up – potential site visit
11. Rose Cottage Bridge – as and when re-surfaced
12. Lorries between Halberton and Brithem Bottom – call for additional signage

20 is plenty for Devon

So far three residents have put themselves forward for Community Speedwatch and confirmed they are happy to undertake the online training.

The Clerk is also looking into the cost of a parish council funded 20mph limit for Lower Town – response awaited from Devon County Council.

Purchase of portable Air Quality Monitor

Ready to start initial trials.

Next:

- First deployment being planned

HALBERTON PARISH COUNCIL

Item		Report pages
17	Newsletter Working Group The Newsletter Working Group met on 6 November 2023	28

The minutes of the Working Group meeting will be circulated to the Parish Council prior to the meeting.

No-one has come forward to edit the Newsletter.

Preparation for issue 170 is underway with the workload being divided amongst the working group with the Clerk editing the main body of the newsletter and Chris Jobson editing the advertising section.

HALBERTON PARISH COUNCIL

Item		Report pages
19	Financial accounts 2023/24	29

a. Financial reports 2023/24

The information for September and October has been input and the reports will be forwarded to Parish Councillors prior to the meeting.

The locality budget grant of £250 has been received.

b. Payments to approve (Council):

Google workspace (monthly cost)	£ 36.80
Upcott (Ground maintenance)	£462.00
HMRC	£118.52
S McGeever (wage)	£665.25
Richard Grant (cemetery)	£990.00

c. Clerk's hours

Time sheets for October (15 hours per week) have been sent to the Chair

d. NALC pay award

Details of the NALC pay award has been received.

e. Bank signatories/change of bank

All information has now been received from councillors to complete the switch to the Unity Bank.

Addendum A

Cemetery quotes:

Company 1

Surveyors Estimate Notes

- calculations based on overall approx area of 120sq/m - duration of work likely to span a weekend but safe access is ensured throughout - allowance for 32T bulk delivery of 20mm direct to site - client to provide mains water / power as required

Item Description

Plant Hire | Driveway JCB Microlight - 1wk hire / fuel / delivery + collection

Plant Hire | Driveway WELLINGTON WASTE 12yrd open mixed waste 3T

Plant Hire | Driveway EAGLE PLANT - site welfare facilities (1wk)

Landscaping To apply a weed killer / moss treatment pre spray to all areas 7 days in advance of works.

Subtotal £10,230.00

VAT £2,046.00

Estimate Total £12,276.00

To remove the majority of weeds from concrete and gravel once wilted.

Landscaping To scrape back and define earth bank hedge through RHS. Define perimeter throughout and ensure safe access / egress for duration of works.

Landscaping Trench perimeter - RHS from gates to existing boundary at hedge line. Install (20m) concrete form low perimeter wall to prevent further earth slip to gravel providing fixed boundary.

Landscaping | Materials CONCRETE FENCE POST 4FT SLOTTED INTERMEDIATE

Landscaping | Materials CONCRETE GRAVEL BOARD 6" RECESSED

Landscaping | Materials POST-CRETE RAPID (25kg)

Landscaping Complete required groundwork to ensure that all variations are resolved, potholes levelled and overall levels run between fixed points.

Landscaping Supply and install new kerb stone at gate line to ensure gravel remains static with vehicle traffic.

Landscaping | Materials CONCRETE EDGING FLAT TOP 50x150x915mm

Landscaping | Materials BLUE CIRCLE MASTERCRETE CEMENT IN PLASTIC (25kg)

Landscaping | Materials ALL IN BALLAST AGGREGATE (800kg)

Landscaping To lay weed suppressant membrane throughout all remaining areas of ground prior to gravelling.

Maintenance & Repair | Materials APPOLLO PREMIUM LANDSCAPE FABRIC (25m2)

Landscaping To source and install ACO GroundGuard reinforcement system for gravel stabilisation.

System is 90% porous and certified for loads up to 250T per m2.

Maintenance & Repair | Materials APOLLO PLASTIC GROUND STABILISER 590x390mm

Landscaping To source and supply (20T) bulk quantity of 14-20mm gravel as required, in order to make good and match existing hard landscaping. Spread as required throughout site leaving level.

Maintenance & Repair | Materials GRAVEL SHINGLE 20MM

Summary of Terms and Conditions

Contract: these T&C's represent a contract between DSC and the Client, agreeing that by placing an order for services in person, verbally or by email shall constitute acceptance of the details above.

Health & Safety: DSC takes all issues of H&S seriously including the wellbeing of its Clients, Employees and General Public. Our Operatives need reasonable access to perform their duties safely.

Services: DSC will provide to the Client a quality assured service - in full, on time, as specified - at an agreed cost, remaining courteous and professional at all times. Failure to do so must be reported immediately.

Weather: Extreme conditions are not an acceptable reason for the client to postpone our services. DSC offer an all year round cleaning and maintenance service therefore, we will continue to work in all weather conditions including rain and very low temperatures where safe to do so. DSC reserve the right to reschedule the works should the conditions provide an unsafe working environment for its Operatives.

Data: DSC retain data from customers in the form of name and relevant contact details. This information will not be sold or passed on to third parties. You agree to us emailing you various offers we are promoting.

Cancellation: If the Client wishes to cancel DSC services, you must provide at least 7-days notice via post, email or SMS text before the scheduled date. Failure to do so will result in a 40% charge of the project.

Payment: The Client is required to settle account in full within 7-days, with payment to DSC via cheque or electronic bank transfer. If non payment exceeds 14-days, DSC will add a late payment charge of £25.00 per week to cover administrative costs. If monies owed are not received within 30-days, DSC have the right to contact a collection agency to recover the debt and the Client will be liable for all related charges.

Company 2

Description Quantity Unit Price VAT Amount GBP

Resurfacing

- * Set up a safe workplace environment using cones, barriers and appropriate signage for the site whilst managing traffic and causing no delays to site.
- * Saw cut and adjust selected edges on levels. Mechanically or manually sweep selected area in question.
- * Relevel and adjust selected ironworks.
- * Remove all loose debris and vegetation.
- * Fill in any dips, cracks or holes with SMA asphalt. Apply tackcoat K140 emulsion to the side to seal the joints and edges.
- * Whole areas in question to be resurfaced with a granite SMA wearing course (asphalt) that will be power rolled in using a Benford Terex MBR71 or JCB VMT160 roller.
- * All edges of the freshly laid material will be bonded together with the existing material using hot tar (H4 joint sealant) to form a solid smooth surface.
- * The whole area will then be mechanically or manually swept leaving the area of work clean and tidy.
- * Remove any waste to a licensed tip using own HGV's.
- * Area will then be based 60mm deep with a 20mm granite SMA base course that will be compacted in using a JCB VMT160 Roller.

1.00 6,400.00 20% 6,400.00

Description Quantity Unit Price VAT Amount GBP

- * Area will then be given a second 40mm deep coat of 10mm granite SMA wearing course that will be power rolled in using a Trex Bedford vibrating roller or JCB VMT160 roller.
- * All edges of the freshly laid material will be bonded together with the existing material using hot liquid tar (H4 joint sealant) to form a solid smooth surface.
- * The whole area will then be mechanically swept.

Subtotal 6,400.00

TOTAL VAT 20% 1,280.00

TOTAL GBP 7,680.00

Terms

We promise to beat any like for like quotation.

Company

Company 3

So we can clean off everything and resurface this area with new tarmac laid at 40mm for £4,500 plus vat.

Addendum B

Minutes of Halberton Recreation and Amenities Working Group Meeting

18/10/2023

Virtual Meeting

Attendees: Ken Browse, Iain Campbell, Ian Batchelor & Caroline Ayre

Apologies: None

1. Amenities Review (where are we at and what do we need to do)

1.1. Recreation Area

1.1.1. Safety Check

Completed this month - Iain reported the overgrown fence near the basketball area.

1.1.2. Basketball Fence overgrowth

- Get Bob Saunders to take a look and quote
- Ian B to talk to Bob
- Talk to the contractor to have a look at it if Bob not interested.
- Action Ian Batchelor

1.1.3. Bin

Is missing its outer part and isn't attached to the ground. Iain will drop email to Mid Devon - **Iain has emailed**

1.1.4. Hedge by Path to Rec

Is being managed following it getting overgrown last year.

1.1.5. Equipment funds - £3-4k is required for the new proposed childrens play equipment previously discussed in full council.

Iain still to do - has a list of organisations that may fund

Aiming for approximately:

1K - Growing Communities Fund

1.5K - Viscount Amory

1k - Lottery

- Caroline offered to help
- Ken suggested Bernard Sunley trust as option too in this and wider context of needing funds

1.2. The Mead

1.2.1. Goal - safety near road as reported by Ian B in previous full council meeting.

Iain and Ian spoke some time ago about putting Chicken wire under gate / fence to prevent balls rolling on to road - Ian B can meet around time of next Parish Council meeting

Action Iain C and Ian B to arrange with each other.

1.2.2. New Equipment for teens

Ian B mentioned football pitch is 45m x 90m + 3m run out. That's the area we would need to avoid.

Small shelter area in the far corner - open shelter covered. Risk of maintaining it.

Action Iain C - look at options for shelters.

1.2.3. Future path between car park and path down from Boyes close

Ken to talk to fence chaps that we're talking to about community growing area about this section too

1.2.4. Car Charging at car park

Action - ask Gwen at next HPC meeting who at Mid Devon we could talk to about how they manage their charge points.

Iain email Gwen

1.3. Community Growing Area

1.3.1. Ken reported raised money at apple pressing – approximately £200

1.3.2. Trees

Getting tree consultant Chris to look at the trees to make sure there's nothing special there. - Iain to check with Sue what's happening and ask to find time when Caroline is available as she'd like to meet him there and talk about trees on site.

Action: Iain C

1.3.3. Fence

Ken to get fence quotes - Ian to pass details

Ian to have word with Bob

1.3.4. Fundraising / Build Awareness

- Something for next newsletter

- Need for poster or similar to use on social and lamppost etc - Ken said Margeret Anderson would put posters up

Action: Iain C produce artwork.

- Is there a waiting list for Sampford Allotments? Iain to ask Sue

- Decided we would hold a Community Growing Scheme Interest Group meeting on Saturday 9th December. Meeting at the Jubilee car park at 10:30AM with Village Hall as backup if weather is poor and possibly for drinks and discussion afterwards.

Action: Iain C book village hall with Carol