

Halberton Parish Council

Meeting of Halberton Parish Council will be held on Tuesday 9 July 2024 at 7pm in Halberton Village Hall

All members of the Parish Council are hereby summonsed to attend the above meeting for the purpose of considering and resolving the business as set out hereunder.

Members of the public are also invited and may speak in the Public Forum.

Susan McGeever
Clerk, Halberton Parish Council
2 July 2024

AGENDA

Item		Report Pages
1	Apologies	N/A
2	Declarations of Interest	N/A
3	Public forum Members of the public may speak for a period of 3 minutes on matters they wish to bring to the attention of the Parish Council and these matters may be related to the items on the agenda. Unless the Chairman elects to put down standing orders, members of the public may not speak during the remainder of the meeting.	N/A
4	To approve the minutes of the Council meeting on 11 June 2024	3-15
5	Chairman's announcement	N/A
6	Mid Devon District Council matters a. To receive a report from the MDDC Council Member b. Grand Western Canal Group	16
7	Devon County Council matters To receive a report from the DCC Council Member	17-18
8	Police matters To consider any correspondence from the Police and Crime Commissioner and the Council Advocate Scheme	19
9	Vacancies on the Parish Council To consider and, if agreed, approve any applications received	20
10	Consideration of Mid Devon District Council's planning applications The planning application with its supporting documents and comments made by the public and other consultees which are published on the MDDC planning website prior to the meeting will be considered as part of the Council's deliberations on planning applications.	21-22
11	Consideration of Mid Devon District Council's Planning Decisions The following planning decisions have been received.	23
12	Highways matters and the Road and Snow Warden Schemes	24

13	Amenity matters Update and any new matters pertaining to the amenities located within the parish that are not covered by the Recreation and Amenities Working Group	25
14	Recreation and Amenities Working Group The Recreation and Amenities Working Group	26
15	Community items To consider any other community matters	27
16	Newsletter Working Group The Newsletter Working Group did not hold a May meeting	28
17	Traffic Issues To consider information from the Joint Traffic Working Group and other matters relating to the parish of Halberton	29
18	Financial accounts 2024/25	30-31
19	Members business including meetings attended, and miscellaneous matters (not for decision) Devon Council Climate Network Connecting the Culm/Catchment Visioning Workshop Cullompton Health and Wellbeing	N/A
20	Items for next meeting	N/A
21	Date of next meeting	N/A

*Signed: Susan McGeever
Clerk to Halberton Parish Council*

HALBERTON PARISH COUNCIL

Item		Report pages
4	To approve the minutes of the Council meeting on 11 June 2024	3 to 15

Halberton Parish Council
Minutes of the Parish Council Meeting
held at Halberton Village Hall on Tuesday 11 June 2024 at 7.00pm

Present

Councillors Batchelor (Chairman), Browse, Campbell, Furmedge, Graham and Saunders together with Councillor DuChesne (MDDC) and Councillor Slade (DCC). The Clerk, Mrs S McGeever, was also present.

Councillor Batchelor opened the meeting at 7pm and thanked everyone for their attendance.

229-1 Apologies

No apologies had been received.

229-2 Declarations of interest

Councillor Browse recorded a Declaration of Interest regarding car parking at The Orchard.

229-3 Public Forum

The following items were raised during the Public Forum and would be discussed under the relevant agenda items or placed on the agenda of the next meeting:

- Venn Farm planning application. Residents in the locality believed that the application was in contravention of several MDDC policies.
Policy DM3 ' Transport and Air Quality
Chains Road was a narrow country lane not suitable for the type of vehicle that would be accessing the development given the significant amount of . The applicant had not submitted the required documentation in terms of a full transport statement. A full traffic assessment with visibility splays should be submitted. Increased transport would reduce the air quality as would the proposed use of the site.
Policy DM4 ' Pollution
Class B2 is for industrial process which cannot be carried out in a residential area without detriment to the amenity of that area. The proposed use will provide for noise, dust and odour pollution and, though not clearly detailed in the application, light pollution. It was likely that the unit would accommodate more than 4 staff.
Policy DM9 ' Conversion of rural properties
Any development should not adversely affect the rural character of the surrounding area. It was not possible to determine the size and scope of the building from the drawings provided given the lack of dimensions. It did not appear to be a conversion of an existing building that would remain within its curtilage with no significant alteration. Due to visibility splays it was likely that hedgerows and trees would need to be removed. The building would be visible from the canal and there was no landscape plan.
Policy DM18 ' Rural Employment Development
Existing industrial/business parks within the area had spare capacity and better transport links. There was no business need for a further industrialised area.

229-4 To approve the minutes of the Council meeting on 14 May 2024

It was RESOLVED to approve the minutes as a true record of the meeting and for the Chairman to initial each page and sign the final page.

229-5 Review of Core Documents

The Parish Council noted that NALC had issued new model Financial Regulations and that the Clerk was in the process of updating the current documentation.

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Annual Review of Governance and Accounts

229-6 Internal Audit Report

The Clerk had circulated the internal audit's report to the Parish Council.

The following recommendations had been made:

1. Whilst recognising that bank reconciliations were prepared monthly using the Scribe accounting system and that they were signed at each meeting, the reconciliation details should be published in the minutes.
2. Whilst recognising that the Standing Orders and Financial Regulations were cross-referenced correctly, the updated Standing Orders had not been added to the website and the Financial Regulations should be reviewed following the recent NALC revision.
3. Whilst recognising that that budget reports had been provided to Full Council for review, it was recommended that the annual budget be uploaded onto the website under financial information alongside quarterly review reports to improve transparency.
4. Whilst recognising that the asset register records the purchase cost, it was recommended that insurance cover and replacement cost columns are added to the asset register.
5. Whilst recognising that the notice for the exercise of public right Council had been posted on the website, it was recommended that the dates of the public notice are formally minuted in the relevant Council minutes.

The Parish Council noted all the recommendations and these would be implemented by the Clerk.

229-7 Annual Governance Statement 2023/24

The Clerk presented the Annual Governance Statement to the Parish Council.

The Parish Council RESOLVED that the Annual Governance Statement should be approved at the meeting on 11 June 2024 and recorded as minute reference 229-7 in the minutes of that meeting.

The Chair and the Clerk signed the document at the meeting where approval was given.

229-8 Accounting Statements 2023/24

The Clerk presented the signed Accounting Statement which had been prepared in Scribe to the Parish Council.

The Parish Council RESOLVED that the Accounting Statement should be approved at the meeting on 11 June 2024 and recorded as minute reference 229-8 in the minutes of the meeting.

The Chair signed the document at the meeting where approval was given.

General Council Business

229-9 Chairman's Announcements

The Chairman advised that he had no announcements to make.

229-10 Mid Devon District Council matters

- a. To receive a report from the MDCC Council Member Councillor DuChesne had submitted a report that had been circulated with the agenda.

Councillor DuChesne noted that the aerial mapping of the canal was part of a consultation with Devon

County Council to ensure that the boundaries of the canal were correctly noted and what wooded areas were included in the scope of the canal's conservation area and whether any areas were within other designated conservation areas.

Councillor DuChesne advised that she no longer held the position of Vice-Chairman but had taken on a Cabinet position for engagement with the community.

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The Planning Department had been put forward for an award and Councillor Furmedge questioned whether this was for meeting planning targets or for liaison with stakeholders. Councillor DuChesne undertook to report back to the Parish Council.

229-11 Devon County Council matters

Councillor Slade had submitted a report which formed part of the agenda and confirmed that he was no longer a DCC representative for the Fire Authority. His portfolio now included sitting on 10 committees and being DCC's representative on three outside bodies.

Councillor Slade advised that DCC had had a productive Members Day where Councillors engaged with Officers and discussed the Corporate Plan. Presentations had been given in the afternoon including one on 'Healthy Ageing' which would form a guide for DCC's plan for the elderly going forward.

Councillor Slade advised that he would provide factual information regarding the proposed Greenway Landfill Site but, due to his position on the planning committee, was unable to make any comment.

The Planning Officers had been minded to make a delegated decision on the application but the applicant had called the application in which was in line with DCC planning procedures. The application would now be heard by Committee on 17 July 2024 and the Parish Council and members of the public could apply to make representations at the meeting once the agenda of the meeting was published.

In response to a Parish Council question, Councillor Slade advised that Highways would be putting up signage relating to the A361 works which would mean traffic was diverted through Halberton and Sampford Peverell. It was standard practice to put signage up at the slip roads on the A361 prior to the event and then diversion signs for traffic to follow. It was not standard practice to put up warning signs on the diversion route prior to the works being carried out.

Action: Clerk to contact the Neighbourhood Highways Officer to see if warning signs could be erected in advance.

Councillor Slade confirmed that he would part cover the costs of the flashing lights at Halberton Primary School from his locality budget.

Councillor Batchelor had met with the Headmaster of Halberton Primary School who was concerned over safeguarding at the Recreation Ground and had asked whether a steel gate could replace the existing five-bar gate. Councillor Slade advised that he could consider making a contribution from the locality budget to such a gate. A request with quotes would need to come from the Halberton Children's Recreation Ground and the School prior to any application being completed.

Councillor Slade advised that the request for double yellow lines in the village would now go to HATOC in 2025 due to funds being allocated to other Highways projects.

229-12 Police Matters

Police Matters

Information had been circulated to Parish Councillors

Councillor Advocate Scheme

Councillor Browse advised that he had attended a Teams Meeting with the Police and Crime Commissioner

where crime figures had been discussed and these were now available on the police.uk website. The site was being updated on a monthly basis. Theft from cars at Tiverton Parkway was prevalent.

Councillor Batchelor advised that the Head of Halberton Primary School had requested that the Parish Council facilitate a police presence at Church Lane/Lower Town at a pick-up or drop-off time to reinforce the Highway Code and parking on junctions.

Action: Councillor Batchelor/Campbell and Clerk

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229-13 Vacancies on the Parish Council

Councillor Campbell advised he would re-contact the individual who had come forward at the Duck Race and the Clerk advised that a resident had contacted with regard to the Parish Council and would come to the next meeting.

Action: Councillor Campbell/Clerk

Vacancies would continue to be published in the Newsletter.

Action: Clerk

229-14 Consideration of Mid Devon District Council's planning applications

New applications:

24/00557/FULL

Proposal: Change of use of agricultural building to Use Class E (General Industrial)

Location: Venn View Barn Sampford Peverell Tiverton

Site Vicinity Grid Ref: 303331 / 113503

Parish: Halberton 25

and

Revised application

24/00557/FULL

Proposal: Change of use of agricultural building to Use Class B2 (General Industrial)

Location: Venn View Barn Sampford Peverell Tiverton Devon

Grid Ref: 303331 : 113503

Parish: Halberton 25

Change of Description

The Parish Council noted the change in description from Use Class E to Use Class B and would consider both in their response. It was also noted that Councillor DuChesne had called the application in in her capacity as MDDC Councillor for Halberton

The Parish Council had noted the representation from residents and believed that there was merit in their concerns relating to MDDC policies:

Policy DM3 ' Transport and Air Quality

Policy DM4 ' Pollution

Policy DM9 ' Conversion of rural properties

Policy DM18 ' Rural Employment Development

and that there was insufficient information on the Planning Portal to be able to fully assess the impact of the application on the landscape and the Grand Western Canal which is a heritage asset.

The Parish noted that the proposed route of entry was now off the Willand Road past the nursery and that this was again a narrow road with limited passing spaces and widely used by pedestrians (including nursery staff with young children), cyclists and horse riders. Given the proposed entry route there was a lack of visual splay that would could result in the removal of trees and hedgerows.

The Parish Council RESOLVED to strongly object to the applicant and support Councillor DuChesne's call for the application to be called in.

The Clerk would write a response taking into account material planning considerations, MDDC policies and the lack of information on the planning portal together with asking for the Conservation Officer to be consulted on the impact on the area and the Grand Western Canal.

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24/00741/HOUSE

Proposal: Erection of art room

Location: Channings Brithem Bottom Cullompton

Site Vicinity Grid Ref: 300860 / 110234

Parish: Halberton 25

And

24/00742/LBC

Proposal: Listed Building Consent for the erection of art room

Location: Channings Brithem Bottom Cullompton

Site Vicinity Grid Ref: 300860 / 110234

Parish: Halberton 25

The Parish Council RESOLVED that it had no objection to this application.

24/00812/FULL

Proposal: Change of use of agricultural land to domestic garden to include relocation of garden shed, greenhouse and play equipment

Location: Land at NGR 303158 113261 (Adj. Acacia Cottage) Sampford Peverell Devon

Site Vicinity Grid Ref: 303125 / 113413

Parish: Halberton 25

The Parish Council RESOLVED that it had no objection to this application but was mindful at the loss of agricultural land. It was noted in this case the land had not been farmed for ten years.

Appeals:

23/01141/FULL

Proposal: Variation of condition 13 of planning permission 22/00868/MFUL (Removal of condition 13 of planning permission 17/01142/FULL - further noise assessments) relating to the submission of a noise assessment

Location: Land at NGR 299621 112764 (Red Linhay) Crown Hill Halberton

Application No: 23/01141/FULL

Appeal Ref No. APP/Y1138/W/23/3334670

Appellants Name: Mr John Clapp

The Parish Council noted that a decision was awaited.

Existing applications:

Ref: ABX/DCC/4358/2023

County Matter Planning Application

Retention of existing deposition and temporary landfill site for the deposition of additional inert waste and a construction waste recycling facility with associated works including temporary buildings, access and landscaping, at Land at Greenway, Uplowman, Tiverton

The Parish Council noted the factual advice provided by Councillor Slade which concurred with the information received by the Clerk that the application was most likely to go forward to the DCC Planning

Committee on 17 July 2024. The Parish Council would seek to make representation at that meeting.

Hartnoll Farm – Judicial Review

The Parish Council noted the information received from MDDC via the Clerk that there would be a new Public Inquiry into the application.

The Parish Council would seek representation at the appeal once the details had been published.

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23/01838/MFUL

Proposal: Installation of ground mounted solar PV panels to generate up to 5MW, comprising photovoltaic panels and associated infrastructure and works (Site Area 6.30ha)

Location: Land at NGR 300681 107829 (East of Wells Park) Cullompton Devon

The Parish Council RESOLVED to ask Councillor DuChesne to voice their concerns at the MDDC Planning Committee on 12th June 2024.

Outstanding Enforcement issues will be placed on the agenda as and when there is further information but as requested a breach of planning was reported for Cloggs Hill quarry.

ENF/24/00109/RURAL

Re: Felling of trees, removal of earth and laying of hardcore.

Siting of gypsy caravan and storage of equipment

Land at NGR 300450 110431 Cloggs Hill Brithem Bottom

229-15 Consideration of Mid Devon District Council's Planning Decisions

The following decisions were noted:

24/00433/LBC – 13 May 2024 - Approved

Proposal: Listed Building Consent for 2 replacement doors

Location: Remberton Cullompton Devon EX15 1LY

24/00509/FULL – 30 May 2024 - APPROVED

Proposal: Concreting of existing yard area

Location: Land at NGR 300890 109856 Pond Farm Cullompton Devon

24/00401/CLU – 31 May 2024

CERTIFICATE OF LAWFUL USE OR DEVELOPMENT

The MID DEVON DISTRICT COUNCIL hereby certify that on 8th March 2024 the operation described in the First Schedule hereto in respect of the land specified in the Second Schedule hereto and shown edged red on the plan submitted with the application, was lawful within the meaning of Section 191 of the Town and Country Planning Act 1990, for the following reason:-

1. From the evidence submitted in support of this application, and in the absence of any counter evidence, the Local Planning Authority considers on the balance of probability that planning permission 20/01915/FULL was lawfully commenced prior to 8th January 2024.

First Schedule

Certificate of lawfulness to establish the lawful commencement of development of conversion of redundant barns to a dwelling as approved by planning permission 20/01915/FULL

Second Schedule

Doddesweek Farm Lower Town Halberton Tiverton Devon EX16 7AU

Relevant Plans

The plans listed below date stamped 8th March 2024 are those taken into account. No substitution shall be made.

Proposal: Erection of extension to an agricultural building to provide two biomass boilers and a timber store

Location: Land at NGR 299678 112796 (Red Linhay) Crown Hill Halberton Devon

It was noted that Condition 3 reads: The extension to the building hereby approved shall be used only for agricultural purposes and shall not be used for any other commercial or industrial use or any use connected with the Red Linhay Anaerobic Digester.

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229-16 Highways matters and the Road and Snow Warden Schemes

a. Potholes

Potholes continue to be reported online to Devon County Council.

Repairs have taken place across the Parish.

b. Road Warden Scheme

Nothing to report.

Other matters:

The sunken manhole at Lower Town has been reported and action is being taken.

The broken pole at Greenway has been reported and has been repaired.

The lack of grate on the drainage hole on the road from Brithem Bottom to Waymill has been reported and Highways had responded that they felt the hole was far enough off the highway to not pose a risk and that the grate would only block again.

Lorry damage from turning at the Hickory Inn has been reported and Councillor Browse that two further lorries had hit the wall and caused damage.

Action: Councillor Browse to forward photographs to the Clerk for onward transmission to the police officer dealing with such incidents.

Lorry damage from Brithem Bottom to Ash Thomas and vice versa had also been reported.

Councillor Batchelor reported that Court Farm was up for sale and that he would look to remove the sand from the farm and store it at Sutton Barton.

229-17 Amenity matters

a. Platinum Jubilee Car Park

The possibility of an electric charger continued to be monitored in association with DCC and MDDC.

Action: Clerk

Councillor Batchelor noted that the light in the corner was awaiting repair.

Action: Councillors Batchelor and Browse

b. Footpaths

Councillor Furmedge advised that the Definitive Map Review was ongoing and the Parish Council letter to landowners is to be sent for approval from the Working Group and then he would bring it to the meeting on 8 July 2024.

The current review covered Footpath 7 in Halberton itself and Footpath 22 to join up with Footpath 34. One footpath would be considered by DCC in July and the other in October.

All information on Footpath 7a (Halberton to Ash Thomas) is to be passed to the Ramblers Association.

It was RESOLVED that the Parish Council did not wish to issue a letter regarding the DMR in its own right

The walking of the footpaths continued.

The Clerk had contacted DCC regarding the footpath at the top of the village between 28 and 30 High Street and, following inspection, DCC would be undertake work to repair the stiles in July. Greenery had also been cut back.

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c. Cemetery

i) Grave lowering is being undertaken and a report of work done will be provided by the contractor.

Action: Clerk to contact EROB holders - ongoing

ii) safety inspection of the gravestones completed - ongoing

Action: Clerk to contact EROB holders

iii) Noticeboard

With Councillor Batchelor for installation.

Action: Councillor Batchelor

iv) Gravel pathways

A quote had been received to replace/upgrade the gravel paths and tarmac the courtyard.

The Parish Council RESOLVED that the quote was too high to consider at this time.

Councillor DuChesne believed there was the possibility of aggregate and gravel being donated.

Action: Clerk to contact Councillor DuChesne

d. Defibrillators

Councillor Graham advised that the defibrillators were in working order and training had been organised for September.

Action: Councillor Graham/Clerk

e. The Orchard Car Park

The Clerk had a meeting set up with MDDC to discuss possible ways forward following the information received from the Devon Association of Local Councils and the National Association of Local Councils.

The Parish Council RESOLVED that the Clerk would discuss the possibility of a short term lease at a peppercorn rent to trial the five parking spaces as Resident Only parking.

Action: Clerk

A meeting between Councillor Graham and the ground contractor had been requested and it was noted that all areas were in hand except the entrance to Bycott.

Action: Clerk to relay thanks and ask for the entrance at Bycott to be cut/telephone number to Councillor Graham

229-18 Recreation and Amenities Working Group

a. The Mead

Councillor Batchelor reported that:

- a. Work on a path to the Car Park could not start until November because of wildlife
- b. It should be possible to put a cycle track along the rougher ground running by the football pitch
- c. It should be possible to put a teenage facility in the far right corner away from housing
- d. Dogs should be permitted on leads to access the path to the Car Park.

All works needed DCC approval before commencement. And three quotes would be required for all works undertaken. The new lease had a commencement date of March 2025.

Action: Councillors Batchelor/Browse and Campbell

b. Community Growing Area

Councillor Batchelor advised that he had not obtained the quotes for the fencing.

The Clerk reminded the Parish Council that the fence was to be erected on the signing of the lease before any other works were undertaken.

Action: Councillor Batchelor to obtain quotes

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c. Halberton Children's Recreation Ground

i) update on installation of new equipment and financing

Councillor Campbell reported work was ongoing in obtaining the remaining funds needed.

Action: Councillor Campbell

ii) monthly safety report

Councillor Campbell reported that the monthly safety reports were being filed online and had investigated the report of damage to the climbing frame. The climbing frame needed to be repaired and this work would be undertaken given the health and safety implications.

Action: Councillor Batchelor/Furmedge

iii) ROSPA report

The work indicated in the ROSPA report would be carried out over the summer period. It was noted that none of the work required impacted the use of the facilities.

In order to fully assess the fence between the school and the recreation area both the school and the Parish Council would have the growth cut back.

Action: Councillor Campbell/Clerk to contact ground contractor

d. Fund raising

Ongoing

e. Mid Devon Wildlife Warden Scheme

Ongoing

f. Ideas for solar farm cooperation

Ongoing

The Clerk was awaiting a quote for the works to the bus shelter guttering.

Action: Clerk to obtain a quote

229-19 Community items

a. Council IT tools Working Group to include Facebook page/Website/Communicating with Parishioners
Councillor Furmedge advised he had nothing to report.

b. Internet connectivity Working Group

Councillor Furmedge advised he had nothing to report.

c. Anaerobic Digester Liaison Committee

A new date for the meeting is being organised.

Action: Clerk to follow-up

d. Flies in Halberton

Nothing to report.

e. Halberton Stream

The Clerk reported that Southwest Water would be upgrading the overflow facilities at the Halberton Treatment Plant and this should take place during the autumn.

f. Neighbourhood Watch Scheme

Mr Charles was not present at the meeting.

g. Emergency Plan

The Clerk was asked to represent Halberton at the Emergency Plan meeting on 12 June 2024.

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h. Neighbourhood Plan

The Clerk was looking into the finance available.

i) Signs for Footpaths

Councillor Browse and the Clerk were working on obtaining the signs required.

229-20 Newsletter Working Group

Issue 173 had been completed, published and distributed.

The reader survey was underway and responses would be reviewed at the next Newsletter Working Group meeting in July.

229/21 Traffic

A meeting of the Joint Traffic Working Group would be called in June.

The Clerk reported on ongoing Halberton matters:

1. Flashing lights at the school in Lower Town
2. The Clerk had circulated the following information to the Parish Council:
DCC's contractor's quote for the installation of the lights:
To carry out installation of school patrol lights, detail as per BOQ attached:
For the sum of £1,548.65
Also to supply, lay and joint underground interconnecting cables in trenches between the above columns and the Distribution Network Operator's mains.
For the sum of £2,541.71
Total sum of £4,090.36 This price is exclusive of VAT.
The cost of the units was £2367.85 exclusive of VAT
Total cost excluding VAT £6458.21.

The Vision Zero money was £5302.50 leaving a shortfall of £1155.71.

Councillor Slade had confirmed he could meet this shortfall from the Locality Budget.

Given the Parish Council had spent some of the allocated Vision Zero money on solar batteries for the VAS units, Councillor Batchelor believed the installation could not be approved without addressing the monies spent on the VAS battery units which had not been in the budget.

Action: Councillor Batchelor/Clerk to discuss possible budget savings to allow the lights to be installed

3. The pavement at Church Lane – ongoing
4. The Mead Playing Field to Jubilee Car Park (with Recreation and Amenities Working Group)
5. The solar batteries for the VAS units have been received and the poles would have to be extended before they could be fitted.
Action: Councillor Batchelor/Browse
6. Potential pavement at The Hickory Bridge – dependent on The Orchard (see under amenities)
7. Lorries on the Halberton to Willand road - report from PC Tim Walsh sent to DCC and is being followed up – potential site visit
8. Lorries between Halberton and Brithem Bottom – call for additional signage

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Community Speed Watch

A meeting to be arranged.

Action: Councillor Browse/Clerk to organise a meeting

20mph limits

The Clerk continued to await costings for a parish council funded 20mph limit for Lower Town. The result of the new DCC funded application was awaited.

Action: Clerk

Portable Air Quality Monitor

Councillor Furmedge advised he had nothing to report.

229-21 Financial accounts 2024/25

a. Financial report for the year 2023/24

The accounts for 2023/24 have been completed, circulated to Parish Councillors and sent to the internal auditor and approved.

b. Financial report for the year 2024/25 (May)

Current account

Opening balance 30/04/24	£ 7798.17	
Receipts		
Newsletter	£ 213.50	
Transfer from HSBC deposit account	£33096.19	£411087.86
Payments		
Mark Upcott (Ground Maintenance March)	£ 696.00	
Mark Upcott (Ground Maintenance April)	£ 696.00	
S McGeever (Wages adjusted from PAYE change)	£ 614.42	
S McGeever (stamps)	£ 11.40	
HMRC (PAYE)	£ 130.00	
Utility Warehouse (car park)	£ 9.42	
R Taylor (Cemetery hedge)	£ 50.00	
C Graham (Newsletter distribution)	£ 30.00	
MDDC direct debit	£ 43.00	
Transfer to Deposit account	£35000.00	£37280.24
Closing balance 31/05/24	£ 3827.62	

The cumulative bank reconciliation form produced in Scribe was signed by the Chairman.

Cash in hand 01/04/2024	31810.04
Receipts to 31/05/24	14528.51
Total	46338.55
Payments to 31/05/24	7510.93
Total	38827.62

Current account	3827.62
Reserve account	35000.00
Total	38827.62

c. Payments to approve (Council):

Google workspace (May)	£ 48.00*
Brightsea (newsletter)	£962.00
Upcott's (ground maintenance)	£696.00
Source for Business (cemetery)	£ 18.80
HMRC (PAYE)	£130.00

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S McGeever (wages)	£614.42
Norton subscription (S McGeever)	£ 64.99
C Graham (newsletter delivery)	£ 30.00
C Graham (Flower bed)	£ 65.46
MDDC (waste)	£ 87.62

* Cheques for the Jan and Feb payments were not cashed and bank details have been received to make payment for the Mar and Apr payments (Total £223.38)

d. Rate valuation for the car park

The rate valuation request from HMRC has been completed.

e. Trade waste agreement and direct debit

The trade waste agreement and direct debit have been completed and returned for the bin at the cemetery – outstanding amount to be paid £87.62.

See payments approved above.

f. VAT

The VAT refund applications have been submitted.

229-23 Members business including meetings attended, and miscellaneous matters (not for decision)

Devon Council Climate Network
Nothing to report.

Connecting the Culm/Catchment Visioning Workshop
Nothing to report.

Cullompton Health and Wellbeing
Nothing to report.

229-24 Items for next meeting

None

229-25 Date of the next meeting

9 July 2024

The August meeting would be at Ash Thomas.

The Chairman closed the meeting at 9.10pm.

Signed: _____
Chairman

Date: _____

HALBERTON PARISH COUNCIL

Item		Report pages
6	Mid Devon District Council matters a. To receive a report from the MDDC Council Member b. Grand Western Canal Group	16

Report from MDDC Councillor Gwen DuChesne MBE

No written report had been received at the time of publishing the agenda.

HALBERTON PARISH COUNCIL

Item		Report pages
7	Devon County Council matters To receive a report from the DCC Council Member	17-18

Halberton DCC Report July 2024

Roadworks are now underway on Blundell's Road to install new traffic calming and pavement improvements in support of the 20mph limit and transition stage 20/30/40. The works are scheduled to complete on 4th October.

Here are some other news items from Devon County Council:

Your feedback could help us improve your child's going to school experience

We all know how important school is for helping young people to learn, socialise, develop, aspire, and achieve. That's why attending school is important, and why schools monitor attendance to make sure that pupils aren't missing out.

Sometimes though, for some children and young people, attending school is difficult for many different reasons.

In Devon, more than one in every three secondary school pupil is persistently absent from school. That means they're missing at least one day a fortnight of school. The absence figure for pupils with Special Educational Needs and Disabilities is higher still.

We want to provide individuals and families who are struggling with school attendance with information and advice that can help them.

To help us gather that information, we would like parents with children in mainstream, special schools, college (post 16) or other educational settings, to tell us their experiences of going to school.

Our Educational Psychologists are bringing together a range of information and advice for parents and carers, young people, and schools, to help individuals and families who are struggling with school attendance.

Understanding more about what parents, carers and young people think about their school attendance, and what support they need to overcome any barriers to going to school or college, will help to shape the offer of support moving forwards.

Please take a little time to [complete this short survey](#) and include as much or as little information as you would like.

This is research that we would like to continually ask for feedback on, but in order for our Educational Psychologists to develop their offer to parents, carers, young people and schools for September, we would like to hear your views by the Friday 19 July, if possible.

Get ready for a summer of funded exciting activities and enriching experiences!

With the summer holidays fast approaching, we're pleased to announce that bookings are now open for our action-packed Holiday Activities and Food (HAF) programme!

Funded by the Government's Department for Education, the scheme offers funded activities and healthy, nutritional hot meals during school holidays to children of low-income families.

This summer's HAF programme promises a wide range of fun and educational activities for children of all ages to spark their creativity, encourage exploration, and help them develop new skills and make friends. We've teamed up with over 100 different activity providers across Devon to offer more than 30,000 places to children aged five to 16 years old, who receive benefit-related free school meals.

From arts and crafts workshops to sports tournaments and outdoor activities, the programme is designed to keep children engaged, active, and well-nourished during the school break. All clubs will be operating for a minimum of four hours for four days and will include a hot meal. We have also increased the number of

places for secondary school aged children, with some sessions taking place during the evenings and at weekends.

How would you prepare for an emergency?

In a newly launched [website](#), the Government is encouraging people to think about what they would do if they and those around them were exposed to risks ranging from floods to fires to power cuts.

The website provides simple and effective steps people can take to be more prepared, at gov.uk/prepare. Taking action in advance will make it easier to manage an emergency if it does happen.

Five simple things you can do now

1. Find out if you are eligible to sign up to your gas, electricity and water supplier's [Priority Service Registers](#), so companies know that you need additional support.
2. Set a reminder in your phone or make a note on your calendar to check your smoke alarm once a month.
3. Write down important phone numbers on paper such as the number to report a power cut (105) and the numbers of anyone you might want to contact in an emergency.
4. Talk to your children about how and when to call 999 and what they should do if there's an emergency, such as a fire at home.

[Check your long term flood risk](#) and sign up for [flood](#) and [weather](#) warnings.

Jemeillia; 'proud to stand up for other children in care'

Jemeillia Murfin grew up in care so she is well placed to know its strengths, how it can be improved and how we can help fulfil the mental, physical, social and emotional needs of children who are now experiencing what she did.

And now Jemeillia 19, is using her knowledge and life experiences to help and support other children as Devon County Council's new Young Corporate Parenting Lead.

When she was 16 she started campaigning for children in care and care leavers in a role linked to the [Independent Care Review 2022 with the Children's Society](#).

By 17 she was delivering speeches across the UK about her experiences and the changes that needed to be made to improve the system.

Jemeillia is also doing her apprenticeship in business administration with the [Lifelong Links team](#), has been in her new post for around a month now.

She works closely with [Stand Up Speak Up](#) (SUSU), Devon's Children in Care Council.

The Council has been created to represent the views and experiences of care experienced young people to ensure that they have say on the issues that affect them and that their needs are at the very heart of the strategic decision-making process that impact on their lives.

I am currently processing Locality Budgets applications from Halberton Parish Council and Halberton Primary school, along with others from elsewhere in my Tiverton East Division.

You can find full details of the scheme and the application form at

<https://www.devon.gov.uk/democracy/councillors-nav/locality-budgets/>

Please feel free to contact me for information or to discuss any DCC issues.

Colin Slade

Devon County Councillor for Tiverton East.

Colin.slade@devon.gov.uk

07948 432942

HALBERTON PARISH COUNCIL

Item		Report Pages
8	Police matters To consider any correspondence from the Police and Crime Commissioner and the Council Advocate Scheme	19

Police Matters

Information circulated to Parish Councillors

Councillor Advocate Scheme

Councillor Browse to report

HALBERTON PARISH COUNCIL

Item		Report Pages
9	Vacancies on the Parish Council To consider and, if agreed, approve any applications received.	20

Four individuals had expressed an interest in becoming a Parish Council member – forms have been sent to all. Application forms are awaited and it is hope some interested individuals will attend the meeting.

HALBERTON PARISH COUNCIL

Item		Report Pages
10	Consideration of Mid Devon District Council's planning applications The planning application with its supporting documents and comments made by the public and other consultees which are published on the MDDC planning website prior to the meeting will be considered as part of the Council's deliberations on planning applications.	21-22

New applications:

24/00835/LBC

Proposal: Listed Building Consent for installation of stair lift to western staircase

Location: Middle Beer Brithem Bottom Cullompton

Site Vicinity Grid Ref: 300906 / 110229

Parish: Halberton 25

Deadline for comments: 27 June 2024 extension to 12 July 2024

23/01542/HOUSE

Proposal: Erection of two storey rear extension

Location: Meadow Lea Uffculme Cullompton

Site Vicinity Grid Ref: 304778 / 112764

Parish: Halberton 25

Deadline for comments: 17 July 2024

24/00745/HOUSE

Proposal: Erection of an extension to replace existing lean-to extension/conservatory with associated external works

Location: 6 Church Path Halberton Tiverton

Site Vicinity Grid Ref: 300480 / 112804

Parish: Halberton 25

Deadline for comments: 23 July 2024

24/00955/CAT

Proposal: Notification of intention to prune lateral growth over boundary by up to 2m max. diameter cut 50mm from 1 Lime tree within a Conservation Area

Location: 32 High Street Halberton Tiverton

Site Vicinity Grid Ref: 300920 / 112883

Parish: Halberton 25

Deadline for comments: 23 July 2024

Appeals:**23/01141/FULL**

Proposal: Variation of condition 13 of planning permission 22/00868/MFUL (Removal of condition 13 of planning permission 17/01142/FULL - further noise assessments) relating to the submission of a noise assessment

Location: Land at NGR 299621 112764 (Red Linhay) Crown Hill Halberton

Application No: 23/01141/FULL

Appeal Ref No. APP/Y1138/W/23/3334670

Appellants Name: Mr John Clapp

Decision awaited.

Hartnoll Farm

The Parish Council is awaiting a date for the new appeal.

Existing applications:**Ref: ABX/DCC/4358/2023**

County Matter Planning Application

Retention of existing deposition and temporary landfill site for the deposition of additional inert waste and a construction waste recycling facility with associated works including temporary buildings, access and landscaping, at Land at Greenway, Upplowman, Tiverton

DCC are awaiting more information from the applicant. Depending on the nature of the information, a further consultation period may be necessary.

It is unlikely to go to DCC Planning until September 2024.

The Parish Council will be advised of the meeting date and be able to make representation.

23/01838/MFUL

Proposal: Installation of ground mounted solar PV panels to generate up to 5MW, comprising photovoltaic panels and associated infrastructure and works (Site Area 6.30ha)

Location: Land at NGR 300681 107829 (East of Wells Park) Cullompton Devon

Permitted with conditions to discharge.

Outstanding Enforcement issues will be placed on the agenda as and when there is further information but as requested a breach of planning was reported for Cloggs Hill quarry.

ENF/24/00109/RURAL

Re: Felling of trees, removal of earth and laying of hardcore.

Siting of gypsy caravan and storage of equipment

Land at NGR 300450 110431 Cloggs Hill Brithem Bottom

MDDC are aware that the area now appears to be being used for waste tipping.

HALBERTON PARISH COUNCIL

Item		Report Pages
11	Consideration of Mid Devon District Council's Planning Decisions	23

The following decisions have been received:

24/00638/FULL – APPROVED – 14 June 2024

Proposal: Erection of a general purpose agricultural building

Location: Land at NGR 300096 110838 Road Southeast of Crosslands Ash Thomas Devon

Site Vicinity Grid Ref: 300182/110879

No condition as requested regarding any potential change of use.

24/00633/HOUSE – APPROVED – 18 June 2024

Proposal: Erection of detached annex

Location: Cruwyshayes Brithem Bottom Cullompton Devon

Site Vicinity Grid Ref: 299701/109342

Conditions given as to any potential use.

HALBERTON PARISH COUNCIL

Item		Report Pages
12	Highways matters and the Road and Snow Warden Schemes	24

Update and any new matters to report excluding those reported under the Traffic Committee:

a. Potholes

Repairs continue to take place across the Parish.

b. Road Warden Scheme

Councillors Browse and Furmedge are the Parish Council's Road Wardens
Report from Councillor Furmedge of Strimming training

Update on other matters outstanding from previous meeting:

The sunken manhole at Lower Town has been reported and action is being taken.

Overgrown pavements have been reported to DCC – road sweeping is the responsibility of MDDC

c. Snow Warden Scheme

Councillor Batchelor to update on moving salt

HALBERTON PARISH COUNCIL

Item		Report Pages
13	Amenity matters	25

Update and any new matters pertaining to the amenities located within the parish.
Given the setting up of the Recreation and Amenities Working Group – items under their Terms of Reference have been moved to a separate agenda item.
General safety checks on all Parish Council assets should be carried out.

a. Platinum Jubilee Car Park

Further information is awaited on electric car charging from DCC and MDDC.

Fly-tipping has taken place but given it is on private land, it is the responsibility of the Parish Council to clear.

The overflowing clothes bin has been reported and emptying requested.

b. Footpaths

Councillor Furmedge to report.

Decision required on letter to landowners regarding the Definitive Map Review.

c. Cemetery

i) Grave lowering is being undertaken and a report of work done will be provided by the contractor.

Action: Clerk to contact EROB holders - ongoing

ii) safety inspection of the gravestones completed - ongoing

Action: Clerk to contact EROB holders

iii) Noticeboard

With Councillor Batchelor for installation.

iv) Gravel pathways

The quote for gravel pathways was too high to consider at this time.

v) Falling tree

Following reports of a branch in the road, the tree has been taken down in order to prevent further branches falling.

d. Defibrillators

Update from Councillor Graham. Training to take place in September.

Action: Councillor Graham/Clerk

e. The Orchard Car Park

A proposal will be sent to Parish Councillors for consideration prior to the meeting.

f. Ground Maintenance

The Clerk had contacted the ground maintenance contractor with regard the opposite the Bycott Area and provided Councillor Graham with his number with regard to the pond.

g. Bus shelters

The Clerk was awaiting a quote for repairing the bus shelter.

HALBERTON PARISH COUNCIL

Item		Report Pages
14	Recreation and Amenities Working Group	26

Councillors Batchelor, Browse and Campbell to raise any issues relating to:

a. The Mead

Quotes for work to be undertaken on the path from the Jubilee car park

b. Community Growing Area

Quotes for the fencing off of the area

c. Halberton Children's Recreation Ground

i) update on installation of new equipment and financing

ii) monthly safety report

iii) ROSPA report actions

Report on fencing

iv) safety gate instead of five bar gate

Quotes being obtained – exact size required|

v) work is ongoing on finding the additional funding required

d. Fund raising

e. Mid Devon Wildlife Warden Scheme

f. Ideas for solar farm cooperation

HALBERTON PARISH COUNCIL

Item		Report Pages
15	Community items	27

To consider any other community matters.

a. Council IT tools Working Group to include Facebook page/Website/Communicating with Parishioners
Report from Councillor Furmedge

b. Internet connectivity Working Group
Report from Councillor Furmedge

c. Anaerobic Digester Liaison Committee
Email circulated re potential dates.
Action: Clerk to follow-up

d. Flies in Halberton
Nothing to report.

e. Halberton Stream
Information regarding the upgrade of the overflow system has been circulated to councillors.

f. Neighbourhood Watch Scheme
Update from Mr Charles

g. Emergency Plan
The emergency plan meeting was extremely interesting and funding is available to start the process of upgrading the current plan and obtaining equipment.

h. Neighbourhood Plan
Funding is available to start the process of an neighbourhood plan (£10,000). It would be useful to have a consultant outline the processes

i) Signs for Footpaths
Work in progress.

HALBERTON PARISH COUNCIL

Item		Report pages
16	Newsletter Working Group	28

The Newsletter Working Group met on 2 July 2024.

Production of Issue 174 will follow that of Issue 173.

The name will be changed to the Halberton Community Newsletter.

The survey returned 18 responses all of which were positive towards the Newsletter.

The survey highlighted the many Facebook pages relating to Halberton and the Newsletter Working Group would ask that the Parish Council give thought to bringing the various organisations together to present a single community Facebook page.

HALBERTON PARISH COUNCIL

Item		Report pages
17	Traffic	29

A date for another meeting of Halberton, Sampford Peverell, Uffculme and Willand is under discussion.

A petition is now being prepared through change.org.

The group will meet again in July.

Ongoing Halberton matters:

1. Flashing lights at the school in Lower Town
The quotes for the work have been received and Councillor Slade has confirmed a £1000 grant which will be organised through DCC Highways.
Sources for the outstanding £1500 are being followed up.
Action: Clerk to monitor
2. The pavement at Church Lane – ongoing
The wall alongside Church Lane is quite overgrown and impacting road safety.
3. The solar batteries for the VAS units have been received.
Councillor Batchelor/Browse to report
4. Potential pavement at The Hickory Bridge – dependent on The Orchard and double yellow line application
5. Lorries on the Halberton to Willand road – reports to PC Tim Walsh who is following up with the companies that have been identified
6. Rose Cottage Bridge – as and when re-surfaced
7. Lorries between Halberton and Brithem Bottom – call for additional signage

Community Speed Watch

Councillor Browse has undertaken the training.

Action: Councillor Browse/Clerk to organise a meeting

20mph limits

The Clerk is also looking into the cost of a parish council funded 20mph limit for Lower Town – response awaited from Devon County Council.

The Clerk has submitted a new application for the DCC funded programme.

Portable Air Quality Monitor

Councillor Furmedge to report.

HALBERTON PARISH COUNCIL

Item		Report pages
18	Financial accounts 2024/25	30-31

a. External Audit

The documentation has been submitted to the External Auditor.

b. Appointment of an Internal Auditor

c. Financial report for the year 2024/25 (June)

Current account

Opening balance 31/05/24		£ 3827.62	
Receipts			
Newsletter		£ 788.00	
VAT reclaim		£ 3958.98	£4746.98
Payments			
30Jun2024	Service Charge	-14.84	
28Jun2024	UTILITY WAREHOUSE	-45.88	
20Jun2024	B/P to: Brightsea Print	-926.00	
20Jun2024	B/P to: Upcott	-696.00	
20Jun2024	B/P to: Pennon Water Servi	-18.80	
20Jun2024	B/P to: HMRC	-130.00	
20Jun2024	B/P to: Mrs S McGeever	-614.42	
20Jun2024	B/P to: Mrs S McGeever	-64.99	
20Jun2024	B/P to: Carol Graham	-30.00	
20Jun2024	B/P to: Carol Graham	-65.46	
20Jun2024	B/P to: MDDC	-87.62	
03Jun2024	MDDC Rates	-43.00	
		£ 2737.01	
Closing balance 30/06/24		£ 5837.59	

Reserve account

Opening balance 31/05/24	£35000.00
Receipts	
Interest	£ 118.66
Closing balance 30/06/24	£35118.66

Cumulative bank reconciliation form produced in Scribe to be signed by Chairman.
Three-monthly budget information circulated to councillors.

c. Payments to approve (Council):

Google workspace (June)	£ 48.00
Upcott's (ground maintenance - June)	£ 696.00
HMRC (PAYE)	£ 130.00
S McGeever (wages)	£ 614.42
Tozer's (The Mead lease)	£1368.00

SJM emergency tree works	£1500.00
Internal Auditor	£ 125.00
Scribe packages	£ 619.20
d. Halberton Children's Recreation Ground	
Signing of bank documents	