

A meeting of the Newsletter Working Group of Halberton Parish Council
will be held in the Committee Room at Village Hall, Halberton
on Tuesday, 2 January 2024 at 7.30pm

All Members of the Working Group are summonsed to attend for the purpose of transacting the business specified in the Agenda below.

Susan McGeever
Clerk, Halberton Parish Council
18 December 2023

AGENDA

ITEM		REPORT PAGE
1	Apologies	N/A
2	Declaration of Interest	N/A
3	Public Forum	N/A
4	Approval of the Minutes dated 7 November	2-3
5	Matters arising from the aforementioned Minutes - general discussion on the way forward - advertising revenue versus costs for current year - increasing advertising revenue	N/A
6	Working Group Membership/Secretary/Recruitment and distribution of workload for Issue 171	N/A
7	Comments about the previous edition of the Newsletter	N/A
8	Business Directory:	N/A
9	Consideration of contents for the next edition of the Newsletter	N/A
10	Important Dates for Newsletter production and mailing	N/A
11	Local distribution and distribution coverage	N/A
12	Date of next meeting	N/A

ITEM		Report Page
4	Approval of the Minutes dated 7 November 2023	2 to 3

Halberton Parish Council

Minutes of the Newsletter Working Group Meeting on 7th November 2023

Present: The Clerk, together with Councillor Graham (Chair), D Charles and C Jobson

D Charles recorded the minutes

1. Apologies

J Wooding

2. Declarations of interest

None

3. Public Forum

No members of the public were present

4. Approval of Minutes dated 5 September 2023

The last minute of the meeting on 5 September should read "7th November". Following amendment the minutes were approved as accurate and signed by The Chair.

5. Matters arising from the aforementioned Minutes

None.

6. Working Group Membership / Recruitment and distribution of workload

No volunteers have come forward to fill the vacant role of Newsletter editor.

7. Comments about the previous edition of the Newsletter

- a) Noted the favourable comment received
- b) The History Group article in the last edition had prompted people to arrive at the Village Hall to attend a recent meeting of the Group which unfortunately had been cancelled due to a possible Covid infection. Joy Wooding had instead given them a tour of the History Room.
- c) There have been problems with sending and receiving of newsletter related emails via the halberton.org email address. The Clerk will discuss with Councillor Furmedge.

Action; Clerk

8. Business Directory

- a) The Globe Inn at Sampford Peverell has permanently withdrawn their full page advert. This will be replaced in the forthcoming issue (only) by a full page advert from Airband Internet.
- b) There followed a discussion about falling advertising revenue and it was noted that Ian Batchelor has previously indicated he will assist in securing new advertisers.

Action; Clerk to discuss with IB.

9. Consideration of the contents for the next edition of the newsletter

a) The usual articles / advertisements from Councillors, St Andrews, Mid Devon Singers, Bell Ringers, etc. to be requested

Action; Clerk

b) Halberton History Group

Action; J Wooding

c) Apple pressing day

Ian Campbell to be asked to prepare report. D. Charles has some photographs taken on the day

Action; Clerk, D Charles

d) Road closures and traffic news

Action: D Charles

e) Cover and colour pages photographs

Agreed something on a Christmas / winter theme will be appropriate

Action: D Charles

f) Neighbourhood Watch

Include a note about the Halberton Traffic Committee, information about speed watch and a reference to the recent public information issued by Devon and Cornwall County Councils detailing farmers responsibilities regarding the highway.

Action; Clerk, D Charles.

g) Amnesty International

The request to include a poster from Amnesty was agreed. The version e mailed to the clerk is of poor quality and a better version is required if it is to be included.

Action; Clerk

h) Other possible items:

- i) Community Growing Area (event planning)
- ii) News of the outcome of the Hartnoll Farm appeal
- iii) Cemetery – Elizabeth Slade
- iv) Remembrance Sunday (? photographs)
- v) Halberton Beaver Group (Ian Campbell)

Action; Clerk

10 Important dates for Newsletter production and mailing

The Clerk remains extremely busy so although the planned dates are as shown below but they may need to be dropped back by a week:

- Deadline for articles 15th November
- Newsletter to Brightsea 22nd November
- Delivery to Village Hall 29th November

11 Local distribution and coverage

John and Margaret Anderson will not be available to assist with distribution of the next newsletter. D Charles will cover in their absence.

Action: D Charles.

12. Date of next meeting

The next meeting of the Working Group will take place on Tuesday 2nd January 2024.