

Recreation and Amenities Advisory Committee

Terms of Reference

Date: 24/09/2025

Overview

Halberton Parish Council has formed an Advisory Committee to maintain and improve the Parish Council's current and future amenities, namely:

- Halberton Recreation Area (owned by the Halberton Children's Recreation Charity of which the Parish Council is the sole Trustee)
- The Mead (owned by Devon County Council – 10 year lease dated 25 March 2025)
- Community Growing Area (owned by Devon County Council – 5 year lease dated 25 March 2024)
- Halberton Cemetery and Green Burial Area
- Footpaths (P3 Scheme) and Permissive Paths (Jubilee Path and Greenway Path)
- Halberton Platinum Jubilee Car Park and Amenity Area
- Pond Hill flower bed and flower bed at Tiverton end
- Grass areas falling under the Parish Council's jurisdiction including commemorative trees and furniture.
- Milestone
- Bus Shelters
- Telephone box at Ash Thomas
- Pump at Ash Thomas
- Salt bins
- Refuse bins:
 - Dog bin outside the cemetery
 - Bin at Muxbeare lane
 - Bin at Recreation Ground
- Devon Air Ambulance Landing Mast
- Defibrillators
 - Halberton Village Hall (C Graham)
 - Ash Thomas Village Hall (K Saunders)
- Noticeboards
 - Village Hall
 - Platinum Jubilee Car Park
 - Cemetery
 - Brithem Bottom
 - Ash Thomas

Membership

- Councillor Iain Campbell (Leader)
- Councillor Ian Batchelor
- Councillor Browse
- Councillor Fairclough
- Councillor Furmedge
- Councillor Strange
- Councillor Slade

The Advisory Committee will operate in line with Section 102 (3) of the Local Government Act 1972 ("the 1972 Act"). Meeting will be open to the public and agenda and minutes will be posted on the website in accordance with legislator requirements.

Objective

To advise the Parish Council on the maintenance and improvement of the amenities within the parish by:

- Assessing and providing evidence of the needs of the community in relation to the Parish Council's amenities
- Ensuring those amenities are maintained to a high standard and that a regular reporting system is put in place to show due diligence
- Proposing additional equipment and facilities within the amenities
- Provide guidance on where future S106 funds may need to be directed towards
- Make proposals of what available S106 funds might be spent on

The Advisory Committee will endeavour to engage members of the community to achieve the above objectives and engender a sense of ownership and pride in the amenities amongst the parish as a whole.

Note: *The Advisory Committee is delegated to ensure that any Health & Safety issues relating to the Parish Council's amenities are dealt with in an expedient manner in line with the published Financial Regulations and delegated powers for expenditure. Recommendations made by the Advisory Committee and any associated expenditure will be subject to approval by the Full Council.*

Reporting to Council

The Chair (or Vice-Chair) will formally report to the Parish Council at full council meetings. The aim being to inform of progress and raise points that need full council approval.